



SHIVAJI UNIVERSITY, KOLHAPUR

Department of Technology

Tel: 0231-2020300 E-mail: director.tech@unishivaji.ac.in

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Accredited By NAAC

INVITATION FOR QUOTATIONS FOR CONSTRUCTION OF CIVIL WORKS UNDER PROCEDURES

To

Dear Sirs,

Sub : INVITATION FOR QUOTATIONS FOR CONSTRUCTION OF
Laboratory Renovation

1. You are invited to submit your most competitive quotation for the following works:-

Brief Description of the Works	Approximate value of Works (Rs.)	Period of Completion (In Days)
Laboratory Renovation in the department	920000	90

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ **24300000000** towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
- 3¹. The _____ Project in _____ state is being implemented by _____, which is an autonomous society registered under the Societies Registration Act.
4. To assist you in the preparation of your quotation, we are enclosing the following:
 - i. Layout Drawings of the works;
 - ii. Structural Details;
 - iii. Detailed Bill of Quantities, with estimated rates and prices;
 - iv. Technical Specifications;
 - v. Instructions to Bidders (in two sections).
 - vi. Draft Contract Agreement format, which will be used for finalizing the agreement for this Contract.
5. You are requested to provide your offer latest by **16:00 hrs. on 20-Aug-2014**

¹ Delete if inapplicable

6. Quotations will be opened in the presence of Bidders or their representatives who choose to attend at **16:00 AM/PM** on **20-Aug-2014** in the office of **Department of Technology, Shivaji University Kolhapur Maharashtra**
7. We look forward to receiving your quotations and thank you for your interest in this project.

Name: **Department of Technology,
Shivaji University, Kolhapur**

Address:
**Department of Technology, Shivaji
University Kolhapur Maharashtra**

Tel. No:
0231-2692333, 26450346

Fax No.

Instructions to Bidders

SECTION - A

1. Scope of Works

The **Department of Technology, Shivaji University, Kolhapur** invites quotations for the construction of works as detailed in the table given below

Brief Description of the Works	Approximate value of Works (Rs.)	Period of Completion (In Days)
Laboratory Renovation in the department	920000	90

The successful bidder will be expected to complete the works by the intended completion date specified above.

2. Qualification of the bidder: The bidder shall provide qualification information which shall include:-

- Total monetary value of construction works performed for each year of the last 3 years;
- Income tax clearance certificate from the concerned IT circle;
- Report on his financial standing; and
- Details of any litigation, current or during the last 3 years in which the bidder is involved, the parties concerned and disputed amount in each case.

3. To qualify for award of the contract the bidder:-

- should have satisfactorily completed as a prime contractor at least one similar work of value not less than Rs. 500,000 in the last three years;
- should possess valid electrical license for executing building electrification works (in the event of the works being sub - contracted, the sub-contractor should have the necessary license);
- should possess required valid license for executing the water supply/sanitary works (in the event of the works being sub-contracted, the sub-contractor should have the necessary license);

4. Bid Price

- The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The rates should be quoted in Indian Rupees only.

5. Submission of Quotations

5.1 The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.

5.2 Each bidder shall submit only one quotation.

5.3 The quotation submitted by the bidder shall comprise the following :-

- Quotation in the format given in Section **B**.
- Signed Bill of Quantities ; and
- Qualification information form given in Section B duly completed.

5.4 The bidder shall seal the quotation in an envelope addressed to the **Department of Technology, Shivaji University Kolhapur Maharashtra** (Purchaser). The envelope will also bear the following identification:-

- Quotation for **Laboratory Renovation** (Name of the Contract)
- Do not open before **16:00 20-Aug-2014** (time and date of quotation opening).

5.5 Quotations must be received in the office of the **Department of Technology, Shivaji University, Kolhapur** (Employer) not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received upto the appointed time on the next working day.

1.6 Any quotation received by the **Department of Technology, Shivaji University, Kolhapur**, (Employer) after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

6. **Validity of Quotation**

Quotation shall remain valid for a period not less than **30** days after the deadline date specified for submission.

7. **Opening of Quotations**

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

8. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

9. **Evaluation of Quotations**

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) meet the qualification criteria specified in clause 3 above;
- (b) are properly signed ; and
- (c) conform to the terms and conditions, specifications and drawings without material deviations.

10. **Award of contract**

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

10.1 Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

10.2 The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period.

11. **Performance Security**

Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to the **Department of Technology, Shivaji University, Kolhapur** (Employer) the performance security (either a bank guarantee or a bank draft in favour of the Employer) for an amount equivalent of 3 % of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 12.

12. **Period of Maintenance :**

The "Period of Maintenance" for the work is six months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

- 13.** Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.

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